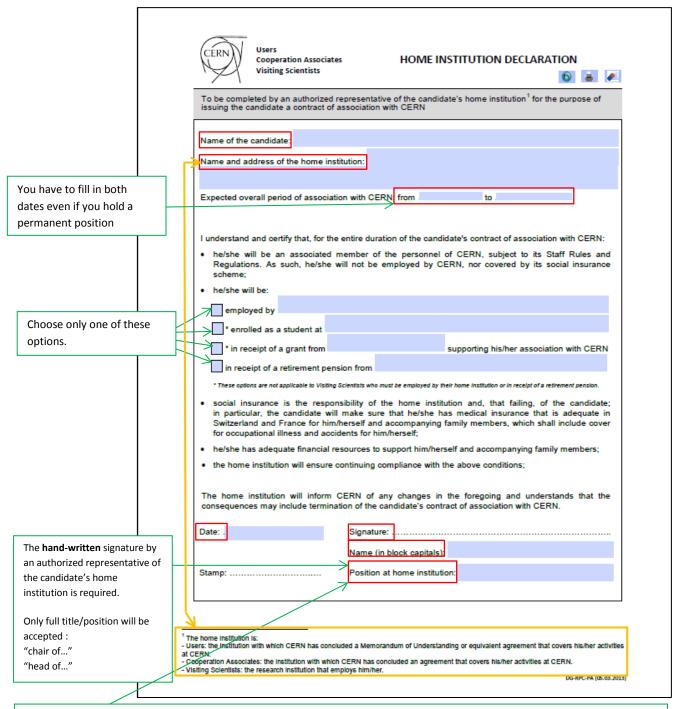
How to fill in the Home Institution Declaration:

It is recommended to fill in all fields. The fields marked in **red** are mandatory. It is not possible to cross-out any part of the text.



Delegation of signature: The Users' Office can accept a *delegation of authorization* from the head of institute or head of administration of the Home Institution to the team leader or other person from your institute. The Users' Office will archive the form.

The delegation document should have an official institute letter head and be signed by the head of institute or head of administration of the Home Institution of the team leader. Please indicate the position of the person, date and place, and if possible a stamp. Here is the proposed text for the delegation:

'Mr. xx (full name) has the authority of my institute xxx (full name) to sign the CERN Home Institution Declaration for the purpose of sending collaborators to CERN in support of their registration contract to become associated members of the personnel.'

Any person to be registered must provide the filled and signed Home Institution Declaration and the Registration form. The employment letter is not any more necessary.